

**MINUTES**  
**BOARD OF EDUCATION**  
**Amityville Union Free School District, Amityville, NY 11701**  
**Reorganization Meeting – July 11, 2024 – 7:30pm**

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**1. Meeting Called to Order**

The meeting was called to order at 5:32 p.m. by Trustee Johnson at Park Avenue Memorial Elementary School in Art Room 107.

**IN ATTENDANCE:** Ms. Lisa Johnson, Trustee  
Ms. Carol Seehof, Trustee  
Mrs. Leslie Kretz, Trustee  
Mrs. Wendy Canestro, Trustee  
Mrs. Megan Messmann, Trustee  
Mrs. Caroline Fanning, Trustee  
Mr. Christopher Nehring, Trustee

**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
Ms. Olivia Buatsi, Assistant Superintendent for Finance & Operations  
Mr. Carl Fraser, Consultant  
Mr. John Sheahan, Esq., Guercio & Guercio  
Mrs. Melissa Durnin, District Clerk

Motion to enter to Executive Session at 5:33 p.m. made Trustee Johnson for the purpose of advice from Counsel regarding a particular person(s); negotiations updates AAA and ATA, interviews for open positions.

Motion to Adjourn to Executive Session made by Mrs. Kretz; seconded by Mrs. Canestro

Motion Carries: 7 Yes; 0 No

**IN ATTENDANCE:** Ms. Lisa Johnson, Trustee  
Ms. Carol Seehof, Trustee  
Mrs. Leslie Kretz, Trustee  
Mrs. Wendy Canestro, Trustee  
Mrs. Megan Messmann, Trustee  
Mrs. Caroline Fanning, Trustee  
Mr. Christopher Nehring, Trustee

**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction (arrived 5:55 PM)  
Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
Ms. Olivia Buatsi, Assistant Superintendent for Finance & Operations  
Mr. Carl Fraser, Consultant  
Mr. John Sheahan, Esq., Guercio & Guercio

There was a consensus of the Board of Education to resume the open meeting at 7:51 p.m.

**IN ATTENDANCE:** Ms. Lisa Johnson, Trustee  
Ms. Carol Seehof, Trustee  
Mrs. Leslie Kretz, Trustee  
Mrs. Wendy Canestro, Trustee

Mrs. Megan Messmann, Trustee  
 Mrs. Caroline Fanning, Trustee  
 Mr. Christopher Nehring, Trustee  
**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
 Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction  
 Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
 Ms. Olivia Buatsi, Assistant Superintendent for Finance & Operations  
 Mr. Carl Fraser, Consultant  
 Mr. John Sheahan, Esq., Guercio & Guercio  
 Mrs. Melissa Durnin, District Clerk

**COMMUNITY:**

**1. MEETING CALLED TO ORDER BY DISTRICT CLERK**

- A. **Emergency Exit, No Smoking Statement** *Please note the emergency exits closest to you. Smoking is not allowed on school grounds,, please turn silence cell phones during the business of the Board of Education.*
- B. **Pledge of Allegiance**

**OATH OF OFFICE FOR NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION**

The Oath of Office for the newly elected Members of the Board of Education was administered by John Sheahan, Esq., Guercio & Guercio, LLP and followed with the signing of the Oath of Office Book.

- 1. Wendy Canestro                      Term: July 1, 2024 – June 30, 2025
- 2. Caroline Fanning                    Term: July 1, 2024 – June 30, 2027
- 3. Megan Messmann                    Term: July 1, 2024 – June 30, 2027
- 4. Christopher Nehring                 Term: July 1, 2024 – June 30, 2025

**2. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION**

**A. Election of the President of the Board**

- 1. Nominations called for by District Counsel for the office of **President of the Board of Education.**

Trustee	Caroline Fanning	nominated	Trustee	Wendy Canestro
Trustee	Carol Seehof	nominated	Trustee	Lisa Johnson
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		Nominated	Trustee	

A motion was made to close nominations for **President of the Board of Education** by Ms. Johnson; seconded by Mrs. Canestro.

Motion Carries: 7 Yes; 0 No; 0 Abstain

<b>Vote For Wendy Canestro</b>	<b>Yes</b>	<b>No</b>
Wendy Canestro	<b>X</b>	
Caroline Fanning	<b>X</b>	
Lisa Johnson		<b>X</b>
Leslie Kretz		<b>X</b>
Megan Messmann	<b>X</b>	
Christopher Nehring		<b>X</b>
Carol Seehof		<b>X</b>

**RESULTS: 3 Yes; 4 No; 0 Abstain**

<b>Vote For Lisa Johnson</b>	<b>Yes</b>	<b>No</b>
Wendy Canestro		<b>X</b>
Caroline Fanning	<b>X</b>	
Lisa Johnson	<b>X</b>	
Leslie Kretz	<b>X</b>	
Megan Messmann	<b>X</b>	
Christopher Nehring	<b>X</b>	
Carol Seehof	<b>X</b>	

**RESULTS: 6 Yes; 1 No; 0 Abstain**

**2. Taking of the Oath by President Lisa Johnson**

**B. Election of the 1<sup>st</sup> Vice President of the Board**

**1. Nominations called for by the President of the Board**

Trustee	Caroline Fanning	nominated	Trustee	Wendy Canestro
Trustee	Leslie Kretz	nominated	Trustee	Carol Seehof
Trustee	Wendy Canestro	nominated	Trustee	Megan Messman
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		Nominated	Trustee	

A motion was made to close nominations for 1<sup>st</sup> **President of the Board of Education** by Ms. Johnson; first by Mrs. Canestro; seconded by Leslie Kretz

Motion Carries: 7 Yes; 0 No; 0 Abstain

<b>Vote For Wendy Canestro</b>	<b>Yes</b>	<b>No</b>
Wendy Canestro	<b>X</b>	
Caroline Fanning	<b>X</b>	
Lisa Johnson		<b>X</b>
Leslie Kretz		<b>X</b>
Megan Messmann	<b>X</b>	
Christopher Nehring		<b>X</b>
Carol Seehof		<b>X</b>

**RESULTS: 3 Yes; 4 No; 0 Abstain**

<b>Vote For Carol Seehof</b>	<b>Yes</b>	<b>No</b>
Wendy Canestro		<b>X</b>
Caroline Fanning		<b>X</b>
Lisa Johnson	<b>X</b>	
Leslie Kretz	<b>X</b>	
Megan Messmann		<b>X</b>
Christopher Nehring	<b>X</b>	
Carol Seehof	<b>X</b>	

**RESULTS: 4 Yes; 3 No; 0 Abstain**

**2. Taking of the Oath by 1<sup>st</sup> Vice President Carol Seehof**

**C. Election of the 2<sup>nd</sup> Vice President of the Board**

**1. Nominations called for by the President of the Board of Education**

Trustee	Wendy Canestro	Nominated	Trustee	Caroline Fanning
Trustee	Carol Seehof	nominated	Trustee	Leslie Kretz
Trustee	Wendy Canestro	nominated	Trustee	Megan Messmann
Trustee	Megan Messmann	nominated	Trustee	Christopher Nehring
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		Nominated	Trustee	

A motion was made to close nominations for **2<sup>nd</sup> President of the Board of Education** by Ms. Johnson; first by Ms. Seehof; seconded by Mr. Nehring  
 Motion Carries: 7 Yes; 0 No; 0 Abstain

<b>Vote For Megan Messmann</b>	<b>Yes</b>	<b>No</b>
Wendy Canestro	<b>X</b>	
Caroline Fanning	<b>X</b>	
Lisa Johnson		<b>X</b>
Leslie Kretz		<b>X</b>
Megan Messmann	<b>X</b>	
Christopher Nehring	<b>X</b>	
Carol Seehof		<b>X</b>

**RESULTS: 4 Yes; 3 No; 0 Abstain**

**2. Taking of the Oath by 2<sup>nd</sup> Vice President Megan Messmann**

**D. Change of End Term for Trustee Wendy Canestro**

Motion to amend the agenda to add Agenda Item **2D**, which is a Resolution that rescinds the Resolution to appoint Wendy Canestro with the term ending May 20, 2025. This change will end her term on June 30, 2025.

Motion to Amend Agenda to add **2D** to stating Mrs. Canestro’s term ends June 30, 2025 made by Mrs. Fanning; seconded by Mrs. Kretz.

Motion Carries: 7 Yes; 0 No

Motion to approve Agenda Item **2D** made by Ms. Seehof; seconded by Mrs. Kretz

Motion Carries: 7 Yes; 0 No

**3. APPOINTMENT OF OFFICERS OF THE DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

**A. APPOINTMENT OF DISTRICT CLERK**

- a. BE IT RESOLVED, to appoint Melissa Durnin as District Clerk at an annual salary of \$65,000.00, and authorizes the Board President to execute an Agreement for such services.

Motion to Approve made by Mrs. Kretz; seconded by Ms. Seehof

Motion Carries: 5 Yes; 2 No (Mrs. Canestro; Mrs. Messmann)

- b. Intervening Motion to amend to change Full Time District Clerk Position to Part Time

Motion to Approve made by Mrs. Canestro; seconded by Mrs. Messmann

Motion Failed: 3 Yes; 4 No (Ms. Johnson, Mrs. Kretz, Mrs. Messmann, Mr. Nehring)

Taking of the Oath by **District Clerk Melissa Durnin**

**B. APPOINTMENT OF DEPUTY DISTRICT CLERK**

BE IT RESOLVED, to appoint Olivia T. Buatsi as Deputy District Clerk made by Mrs. Canestro; seconded by Mrs. Kretz

Motion Carries: 7 Yes; 0 No

**C APPOINTMENT OF DISTRICT TREASURER**

BE IT RESOLVED, to appoint Michael T. Kearns as District Treasurer at an annual salary of \$26,010.00 and authorizes the Board President to execute an Agreement for such services made by Mrs. Canestro; seconded by Mr. Nehring.

Motion Carries: 7 Yes; 0 No

**D. Superintendent of Schools**

1. Taking of the Oath by Superintendent

Taking of the Oath by **Superintendent Dr. Gina Talbert**

**4. OTHER APPOINTMENTS FOR THE 2024-2025 SCHOOL YEAR**

**A. APPOINTMENT OF SCHOOL ATTORNEY- GENERAL COUNSEL**

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed general counsel for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$61,000, prorated, with additional remuneration at a rate of \$265 per hour for attorneys, \$160 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

**B. APPOINTMENT OF SCHOOL ATTORNEY- LABOR COUNSEL**

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed labor counsel for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$62,000, prorated, with additional remuneration at a rate of \$265 per hour for attorneys, \$160 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

Motion to Approve **4A and 4B** made by Ms. Seehof; seconded by Mrs. Kretz  
Motion Carries: 7 Yes; 0 No

**C. APPOINTMENT OF EXTERNAL DISTRICT AUDITOR**

BE IT RESOLVED, that Cullen & Danowski, LLP be appointed external district auditor for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$51,600, prorated, and hereby authorizes the Board President to sign the contract.

Motion to Table **4C** made by Mrs. Canestro; seconded by Mr. Nehring  
Motion Carries: 7 Yes; 0 No

**D. APPOINTMENT OF INTERNAL DISTRICT AUDITOR**

BE IT RESOLVED, that Nawrocki Smith be appointed internal district auditor for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$43,260, prorated, with hourly rates of \$200 for Partners; \$175 for Managers; \$150 for Supervisors; \$125 for Senior and \$100 for Staff for requested additional services, and hereby authorizes the Board President to sign the contract.

**E. APPOINTMENT OF CLAIMS AUDITOR**

BE IT RESOLVED, that Cerini & Associates, LLP be appointed as Claims Auditor for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$21,400, prorated, and hereby authorizes the Board President to sign the contract.

**F. APPOINTMENT OF BOND COUNSEL**

BE IT RESOLVED, the firm of Hawkins Delafield & Wood, LLP be designated Bond Counsel for the period of July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fee structure is based upon the size of the note issued as follows:

<u>Issue Amount in Dollars</u>	<u>Fee</u>
\$5 million	\$6,000
\$6 million	\$6,750
\$7 million	\$7,000
\$8 million	\$7,350
\$9 million	\$7,675
\$10 million	\$8,100
\$11 million	\$8,300
\$12 million	\$8,600
\$13 million	\$9,000
\$14 million	\$9,300
\$15 million	\$9,600

Plus \$350 for each additional \$1 million notes up to \$20 million notes. The fee for tax anticipation notes issues are pro-rated to the exact amount of the issue.

Motion to Approve **4D, 4E and 4F** made by Mrs. Kretz; seconded by Mrs. Canestro  
Motion Carries: 7 Yes; 0 No

**G. APPOINTMENT OF FINANCIAL ADVISORY SERVICES**

BE IT RESOLVED, that Capital Markets Advisors, LLC will provide financial advisement for the period of July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fee will be as follows:

Bond issues; a base fee of \$8,950 plus \$0.67 per each \$1,000 of bonds issued
Note issue: a base fee of \$4,750 plus \$0.25 per each \$1,000 of notes issued
For continuing disclosure: \$2,700
For special projects including state aid assistance: hourly at \$195 per hour
Printing, web hosting and distribution: Estimated at \$675

Motion to Approve **4G** made by Mrs. Fanning; seconded by Mrs. Kretz  
 Motion Carries: 7 Yes; 0 No

**H. APPOINTMENT OF DISTRICT PUBLICIST**

BE IT RESOLVED, that Syntax be designated publicist and provide full-service communications and website services through Eastern Suffolk BOCES, and hereby authorizes the Board President to sign the contract at a fee of \$95,823.20.

Motion to Table **4H** made by Mrs. Canestro; seconded by Mr. Nehring  
 Motion Carries: 7 Yes; 0 No

**I. APPOINTMENT OF UNEMPLOYMENT SERVICES**

BE IT RESOLVED, Arnold Standard Cos. designated for the services Unemployment Services for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$4,800.00, prorated, and hereby authorizes the Board President to sign the contract.

**J. APPOINTMENT OF THIRD PARTY ADMINISTRATOR**

BE IT RESOLVED, the appointment of Omni Financial Group as Third Party Administrator to ensure IRS regulation compliance of the 403b program for the period of July 1, 2024 through September 25, 2024 at a fee of \$1,500.00 (P3), prorated, and a service fee of \$36.00 per employee for Non-P3 Service Providers, and hereby authorizes the Board President to sign the contract.

**K. INSURANCE RENEWALS**

BE IT RESOLVED, that the Amityville Union Free School District approves the following effective July 1, 2024:

<u>TYPE OF INSURANCE</u>	<u>CARRIER</u>
Property	NYSIR
Boiler & Machinery	NYSIR
General Liability	NYSIR
Commercial Auto	NYSIR
Umbrella Liability	NYSIR
School Board Liability	NYSIR
Fiduciary Liability	Gallagher
Crime Policy	Gallagher
Excess Employer’s Liability	Gallagher
Cyber Liability	Gallagher
Excess Workers’ Comp	Marshalls & Sterling

Student Accident	Gallagher/Bolinger
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The Board of Education authorizes Olivia T. Buatsi, Assistant Superintendent for Finance and Operations to sign the listed insurance contracts where required.

**L. APPOINTMENT OF DISTRICT PHYSICIAN**

BE IT RESOLVED, that Dr. Jason B. Hitner be appointed as District Physician for the period of July 1, 2024 through September 25, 2024 at the annual rate of \$30,000, prorated, and hereby authorizes the Board President to sign the contract.

**M. APPOINTMENT OF DISTRICT ATHLETIC TRAINER**

BE IT RESOLVED, that Excel Sports Performance Academy be as District Athletic Trainer for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$80,000.00, prorated, and hereby authorizes the Board President to sign the contract.

**N. APPOINTMENT OF BID MAINTENANCE**

BE IT RESOLVED, that the Board of Education designates Educational Data Services for bidding services at an annual licensing and maintenance fee of \$9,850.00, prorated, and \$2,100 for Time and Material for trades bids, and hereby authorizes the Board President to sign the contract.

Motion to Approve **4I, 4J, 4K, 4L, 4M and 4N** made by Mrs. Canestro; seconded by Mr. Nehring  
 Motion Carries: 7 Yes; 0 No

**O. APPOINTMENTS OF ARCHITECTURAL/ENGINEERING SERVICES -**

BE IT RESOLVED, that H2M be designated for architectural and engineering services at the fee for basic services to be a percentage of the construction costs as stated in the contract, and hereby authorizes the Board President to sign the contract. Additional hourly rates are as follows:

<u>TYPE</u>	<u>FEE</u>
Principal	\$280 per hour
Associate Architect	\$220 per hour
Associate Engineer	\$240 per hour
Director of Architecture	\$250 per hour
Project Manager	\$185 per hour
Project Architect/Landscape Architect	\$160 per hour
Project Engineer	\$165 per hour
Interior Designer	\$150 per hour
Construction Administrator	\$155 per hour
Architect	\$160 per hour
Engineer	\$160 per hour
Draftsperson	\$120 per hour
Administrative Staff	\$80 per hour
Business Administrator	\$95 per hour
Computer Network Consultant	\$190 per hour

Motion to Approve **4O** made by Mrs. Messmann; seconded by Mrs. Kretz  
 Motion Carries: 7 Yes; 0 No



**P. AUTHORIZATION FOR AFFORDABLE CARE ACT ADMINISTRATION AND CONSULTING**

BE IT RESOLVED, the Board of Education designates Seneca Consulting Group as Affordable Health Care Act consultant for the period July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fees are as follows:

<u>TYPE</u>	<u>FEE</u>
ACA Administration	\$11,672.50 , prorated
1095 Form Printing and Mailing Fee	\$0.77 + Postage
Consulting Outside Scope of Services	\$275.00 per hour

**Q. APPOINTMENT OF SCHOOL FOOD SERVICE CONSULTING**

BE IT RESOLVED, that H.M.B. Consultants be appointed as the Amityville Union Free School District Food Service Consultant, at a yearly fee of \$14,546.00, and hereby authorizes the Board President to sign the contract.

Motion to Approve **4P and 4Q** by Mrs. Kretz; seconded by Mrs. Canestro  
 Motion Carries: 7 Yes; 0 No

**R. SAFETY, SECURITY AND EMERGENCY PREPAREDNESS**

BE IT RESOLVED, that Altaris Consulting Group, be designated for security consultant services through Southern Westchester BOCES at a rate of \$76,424.00, and hereby authorizes the Board President to sign the contract.

Motion to Approve **4R** made by Mrs. Messmann; seconded by Mr. Nehring  
 Motion Carries: 7 Yes; 0 No

**S. APPOINTMENT OF DISTRICT SEXUAL HARASSMENT COMPLIANCE OFFICER**

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as District Sexual Harassment Compliance Officer.

**T. APPOINTMENT OF CIVIL SERVICE HEARING OFFICER**

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as Civil Service Hearing Officer.

**U. APPOINTMENT OF SUPERINTENDENT’S HEARING OFFICERS**

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources and Mary Stephens, effective upon appointment, Assistant Superintendent for Curriculum and Instruction be appointed to act as the Superintendent’s Hearing Officers and to report the findings to the Superintendent of Schools for action.

**V. APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR**

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be appointed as the District Emergency Coordinator.

Motion to Approve **4S, 4T, 4U and 4V** made by Mrs. Canestro; seconded by Ms. Seehof  
 Motion Carries: 7 Yes; 0 No

W. APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER *this was very confusing even on the audio.*

BE IT RESOLVED, that Melissa Durnin, District Clerk be appointed as the District Records Access Officer.

Motion to Approve **4W** made by Mrs. Canestro; seconded by Mr. Nehring

Motion Carries: 4 Yes; 3 No (Mrs. Canestro, Mrs. Fanning and Mrs. Messmann)

Intervening Motion to Amend **4W** to change District Records Officer to Olivia Buatsi

Motion Fails: 3 Yes; 4 No (Ms. Johnson; Mrs. Kretz, Mr. Nehring and Ms. Seehoff)

X. APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER

BE IT RESOLVED, that Melissa Durnin, District Clerk be appointed as the District Records Retention and Disposition Officer.

Y. APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations, be designated as the Purchasing Agent.

Z. APPOINTMENT OF MEDICAID COMPLIANCE ADMINISTRATOR

BE IT RESOLVED, that the Board appoints the Director of Pupil Personnel Services and Special Education.

AA. APPOINTMENT OF MEDICAID COMPLIANCE OFFICER

BE IT RESOLVED, that the Board appoints Christine Intrieri as Medicaid Compliance Administrator.

BB. APPOINTMENT OF HOMELESS LIAISON

BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education is appointed Homeless Liaison.

Motion to Approve **4X, 4Y, 4Z, 4AA, 4BB** made by Mrs. Canestro; seconded by Ms. Seehof

Motion Carries: 7 Yes; 0 No

CC. APPOINTMENT OF DIGNITY ACT COORDINATORS **TABLED**

BE IT RESOLVED, the following individuals are members of the Dignity Act Policy:

M. Lurdez Berrios	AMHS	Assistant Principal
Mr. Paul Duguay	EWMMS	Assistant Principal
Ms. Kim Balducci	PAMES	Guidance Counselor
Ms. Debra Lee	NW	Social Worker
Ms. Jessenia Bermudez	NE	Social Worker

Motion to Table **4CC** made by Mrs. Canestro; seconded by Mrs. Messmann

Motion Carries: 7 Yes; 0 No

DD. APPOINTMENT OF SECTION 504 HEARING OFFICER

BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education to be appointed Section 504 Hearing Officer.

EE. APPOINTMENT OF TITLE IX HEARING OFFICER

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as Title IX Hearing Officer.

FF. APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

BE IT RESOLVED, that Mr. Alesssandro L.Gallina, Director for Facilities be appointed as the Asbestos Compliance Officer.

GG. APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

BE IT RESOLVED, that Mr. Alessandro L. Gallina, Director for Facilities be appointed as the Coordinator of Hazardous Materials.

HH. APPOINTMENT OF HEALTH AND SAFETY OFFICER

BE IT RESOLVED, that Mr. Alessandro L. Gallina, Director for Facilities be appointed as the Health and Safety Officer.

II. APPOINTMENT OF FIRE INSPECTOR

BE IT RESOLVED, that Kevin Herbst, be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with the Director for Facilities and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department at an annual fee of \$1,650.00.

JJ. ESTABLISH LIST OF IMPARTIAL HEARING OFFICERS

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED, that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District on a rotating basis.

KK. APPOINTMENT OF BOARD OF REGISTRATION

BE IT RESOLVED that qualified voters be appointed to the Board of Registration at the projected rate of \$19.00 per hour for Chief Inspectors and the New York State Minimum Wage Rate (Long Island) per hour for Election Poll Workers.

LL. ESTABLISH DISTRICT MILEAGE RATE

BE IT RESOLVED, that the mileage reimbursement rate for the 2024-2025 school year shall be at the IRS allowable rate.

MM. APPOINTMENT OF SCHOOL NUTRITION SERVICES

BE IT RESOLVED, that Whitson's School Nutrition Corporation be designated as the Amityville Union Free School District food service management.

NN. FOSTER CARE LIAISON

BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education is appointed Foster Care Liaison.

**OO. SCHOOL AID SPECIALISTS**

BE IT RESOLVED, that School Aid Specialists be designated to provide financial management services at a fee structure of \$17,400.00 per year.

**PP. HOURLY RATE FOR SUBSTITUTES**

BE IT RESOLVED, the hourly rates for Substitute Clerical and Substitute Custodians, Ground and Maintenance will be \$21.00/hour.

Motion to Approve **4DD, 4EE, 4FF, 4GG, 4HH, 4II, 4JJ, 4KK, 4LL, 4MM, 4NN, 4OO AND 4PP** made by Mrs. Canestro; seconded by Ms. Seehof

Motion Carries: 7 Yes; 4 No

**5. DESIGNATIONS FOR THE 2024/2025 SCHOOL YEAR**

**A. DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

BE IT RESOLVED, that JPMorgan Chase, M&T Bank and Flushing Bank are designated as the official bank depositories.

**B. DESIGNATION OF OFFICIAL NEWSPAPERS**

BE IT RESOLVED, the approval of Designation of Official Newspapers are the Amityville Record and Massapequa Post. As an option/alternate, from time to time, Newsday.

**C. DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS**

BE IT RESOLVED, the Board of Education designates the District Treasurer and Assistant Superintendent for Finance and Operations as authorized signatories on checks.

Motion to Approve **5A, 5B AND 5C** made by Mrs. Kretz; seconded by Ms. Seehof

Motion Carries: 7 Yes; 0 No

**6. AUTHORIZATIONS FOR THE 2024-25 SCHOOL YEAR**

**A. AUTHORIZATION FOR BIND INSURANCE COVERAGE**

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools be authorized to Bind Insurance Coverage on behalf of the Amityville UFSD within budgetary appropriations after consultation with the Assistant Superintendent for Finance and Operations and District Legal Counsel, Guercio & Guercio, LLP.

Motion to Approve **6A** made by Mrs. Canestro; seconded by Mrs. Messmann

Motion Carries: 7 Yes; 0 No

**B. AUTHORIZATION BOND REGISTRATION**

BE IT RESOLVED, that the District Clerk be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds.

**C. AUTHORIZATION CERTIFICATION OF PAYROLLS**

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools be authorized to certify payroll.

D. AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be authorized to act as fiscal officer for the social security reports.

E. AUTHORIZATION INVEST DISTRICT FUNDS

BE IT RESOLVED, that Michael, T. Kearns, District Treasurer be authorized to invest district funds in accordance with policy established by the Board of Education.

F. AUTHORIZATION OPENING OF BIDS

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be designated as the person responsible for the opening of bids.

G. AUTHORIZATION PETTY CASH FUNDS

BE IT RESOLVED, that the following Petty Cash Funds are authorized:

LOCATION	AMOUNT	PERSON RESPONSIBLE
Northeast Elementary School	\$100	Principal
Northwest Elementary School	\$100	Principal
Park Avenue Memorial Elementary School	\$100	Principal
Edmund W. Miles Middle School	\$100	Principal
Amityville Memorial High School	\$100	Principal
Central Administration Office	\$100	Assistant Superintendent for Finance and Operations

H. AUTHORIZATION BUDGET TRANSFERS

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools, is designated as the person responsible to approve budget transfers.

Motion to Approve **6B, 6C, 6D, 6E, 6F, 6G AND 6H** made by Ms. Seehof; seconded by Mrs. Messmann  
Motion Carries: 7 Yes; 0 No

I. RE-ADOPTION OF BOARD POLICIES & CODE OF CONDUCT

BE IT RESOLVED, that the Board of Education hereby re-adopts all policies and Code of Conduct in effect during the previous year for the 2024-2025 school year.

The resolution was amended to remove “all policies” and only keep “Code of Conduct”

Motion to Approve Amended Resolution **6I** made by Mrs. Canestro; seconded by Mr. Nehring  
Motion Carries: 7 Yes; 0 No

J. RE-ADOPTION OF THE PURCHASING POLICY

BE IT RESOLVED, that the Board of Education hereby re-adopts the purchasing policy for the 2024-2025 school year.

Motion to Approve **6J** made by Mr. Nehring; seconded by Mrs. Fanning  
Motion Carries: 7 Yes; 0 No

**K. BOARD OF EDUCATION MEMBERSHIPS**

BE IT RESOLVED, that the Board of Education hereby renews membership with the following associations for the 2024-25 school year:

- Nassau-Suffolk School Boards Association, Inc. : \$3,900
- New York State Caucus of Black School Board Members :\$400
- New York State School Boards Association (NYSSBA) :\$12,200
- Reform Educational Financing Inequities Today (REFIT): \$600
- National Councils of School Board Members (National Black Council):\$900
- National Councils of School Board Members (National Hispanic Council):\$200

Motion to approve **6K** made by Mrs. Kretz; seconded by Ms. Seehof

Motion Carries: 7 Yes; 0 No

**7. BONDING OF PERSONNEL FOR THE 2024-2025 SCHOOL YEAR**

**A. BONDING OF PERSONNEL**

BE IT RESOLVED, that the individuals holding the named positions are bonded as follows:

<b>A.</b> School District Treasurer	\$1,000,000
<b>B.</b> Assistant Superintendent for Finance and Operations	\$1,000,000
<b>C.</b> Assistant Superintendent for Curriculum and Instruction	\$1,000,000
<b>D.</b> Assistant Superintendent for Human Resources	\$1,000,000
<b>E.</b> Superintendent of Schools	\$1,000,000
<b>F.</b> All other personnel covered by a blanket bond	\$100,00

Motion to Approve **7A** made by Mrs. Messmann; seconded by Mr. Nehring

Motion Carries: 7 Yes; 0 No

**8. SPECIAL EDUCATION COMMITTEE APPOINTMENTS FOR THE 2024-2025 SCHOOL YEAR**

**A. APPOINTMENT OF CSE/CPSE SUBCOMMITTEES AND COMMITTEES**

BE IT RESOLVED, that the following serve on the CSE/CPSE Sub-Committees and Committees on Special Education.

<b><u>POSITION</u></b>	<b><u>MEMBER</u></b>
Director for PPS/Special Education	Chairperson
Assistant Administrator/Director for PPS/Special Education	Chairperson
Psychologist- High School	Chairperson
Psychologist- Middle School	Chairperson
Psychologist- Park Avenue Elementary	Chairperson
Psychologist- Northwest Elementary	Chairperson
Psychologist- Northeast Elementary	Chairperson
Psychologist- District-Wide	Chairperson

AND WHEREAS authorization to designate or assign teachers be granted to Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

**B. APPOINTMENT OF IMPARTIAL HEARING OFFICER**

BE IT RESOLVED, the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings.

**C. RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL HEARINGS**

BE IT RESOLVED, the Board of Education authorizes the Director for Pupil Personnel Services and Special Education to resolve due process complaints prior to the commencement of impartial hearings.

Motion to Approve **8A, 8B and 8C** made by Mrs. Canestro; seconded by Ms. Seehof

Motion Carries: 7 Yes; 0 No

**9. FUNDING FOR THE 2024-2025 SCHOOL YEAR**

**A. STATE AND FEDERAL FUNDING**

BE IT RESOLVED, that from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
  - Section 611
  - Section 619
- Consolidated Title Grants, including but not necessarily limited to
  - Title I, Parts A & D
  - Title II, Part A
  - Title III, Part A, LEP
  - Title III Immigrant
  - Title IV, SSAE- Student Support and Academic Enrichment Grant
- Universal Pre-K
- Empire Grant

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED, that the Board of Education of the Amityville Union Free School District authorizes and empowers Dr. Gina Talbert, Superintendent of Schools to apply for such funding. However,

only the Board of Education shall accept such funding and the Superintendent of Schools shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting and the use of such funding.

Motion to Approve **9A** made by Mrs. Canestro; seconded by Mr. Nehring

Motion Carries: 7 Yes; 0 No

## **10. BOARD OF EDUCATION COMMITTEES FOR THE 2024-2025 SCHOOL YEAR**

### **A. APPOINTMENT OF POLICY COMMITTEE**

BE IT RESOLVED, three members of the Board of Education and Dr. Gina Talbert, Superintendent of Schools are appointed to serve on the Policy Committee for the purpose of reviewing the District Policy Manual and revisions in compliance with the New York State School Law for approval of the Board of Education. (Lisa Johnson, Wendy Canestro and Christopher Nehring)

The Board of Education hereby authorizes the re-adoption and continuation of the District's Policies currently approved.

### **B. APPOINTMENT OF SAFETY COMMITTEE**

BE IT RESOLVED, Mr. Alessandro Gallina, Director for Facilities, two Board Members, President of the ATA and an ATA representative from each building are appointed to serve as members of the Safety Committee. (Carol Seehof, Megan Messmann)

### **C. APPOINTMENT OF WELLNESS COMMITTEE**

BE IT RESOLVED, that Mr. Evan Farkas, Director for Physical Education, Health and Athletics, two Board Members, Principals, Nurses and two teachers are appointed to serve as members of the Wellness Committee. (Leslie Kretz, Caroline Fanning)

### **D. APPOINTMENT OF AUDIT COMMITTEE**

BE IT RESOLVED, the Board of Education is appointed to serve as members of the Audit Committee. (Entire Board)

Motion to Approve **10A, 10B, 10C and 10D** made by Mrs. Canestro; seconded by Ms. Kretz

Motion Carries: 7 Yes; 0 No

## **11. CELL PHONE ASSIGNMENT FOR THE 2024-2025 SCHOOL YEAR**

### **A. ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES**

BE IT RESOLVED, the list of employees issued district cell phones for the purpose of their official employment responsibilities as follows:

Cell phones have been assigned as listed below:

- Maintenance Foreman
- Grounds Foreman
- District Messenger
- District Clerk
- Board of Education President

Cell phones are available to the following on an **as needed basis**:

- Superintendent of Schools



- Assistant Superintendent for Curriculum & Instruction
- Assistant Superintendent for Finance & Operations
- Assistant Superintendent for Human Resources
- Director for Technology and Administrative Services
- Amityville Memorial High School Principal
- Edmund W. Miles Middle School Principal
- Park Avenue Memorial Elementary School Principal
- Northwest Elementary School Principal
- Northeast Elementary School Principal
- Summer Athletics

Motion to Approve **11A** made by Mrs. Canestro; seconded by Mrs. Kretz  
 Motion Carries: 5 Yes; 2 No (Mrs. Messmann and Mrs. Canestro)

**12. BOARD OF EDUCATION MEETING DATES**

MONTH	WORK SESSION	REGULAR SESSION	COMBINED SESSION (AS NEEDED)	AUFSD BUDGET/TRUSTEE ELECTION
July		11 (Also Annual Reorganization Meeting)		
August	14	28		
September	11	25		
October			23	
November			20	
December			11	
January			22	
February	<b>* 12</b>		26	
March	<b>*12</b>		26	
April	9	<b>+ 22 (Tuesday)</b>		
May	7	14		20 (Tuesday)
June	4	18		

**\*Includes Budget Meetings +AUFSD Regular Session & WSBOCES Budget/Trustee Vote**

Motion to Approve **12** made by Mrs. Kretz; seconded by Mrs. Canestro  
 Motion Carries: 7 Yes; 0 No

**6. Adjournment**

President Johnson makes a Motion to adjourn the meeting at 9:51 PM  
 Motion to Adjourn made by Ms. Seehof; seconded by Mrs. Canestro  
 Motion Carries: 7 Yes; 0 No

Respectfully submitted,  
 Eileen Becker  
 Interim District Clerk

**BOE APPROVED 08/25/24**